Date: November 2019 Review: November 2021

Aldbury C of E Primary and Nursery School



Written Calculation Policy November 2019

Rationale

This policy outlines a model progression through written strategies for addition, subtraction, multiplication and division in line with the National Curriculum through the policy. We aim to link key manipulatives and representations in order that the children can be vertically accelerated through each strand of calculation. We know that school wide policies, such as this, can ensure consistency of approach, enabling children to progress stage by stage through models and representations they recognise from previous teaching, allowing for deeper conceptual understanding and fluency. As children move at the pace appropriate to them, teachers will be presenting strategies and equipment appropriate to children's level of understanding. However, it is expected that the majority of children in each class will be working at age-appropriate levels as set out in the National Curriculum and in line with Aldbury School policy.

The importance of mental mathematics

While this policy focuses on written calculations in mathematics. We recognise the importance of the mental strategies and known facts that form the basis of all calculations. The following checklists outline the key skills and number facts that children are expected to develop throughout the school.

By the end do KS2, to add and subtract successfully, children should be able to:

- recall all addition pairs to 9 + 9 and number bonds to 10
- recognise addition and subtraction as inverse operations
- add mentally a series of one digit numbers (e.g. 5 + 8 + 4)
- add and subtract multiples of 10 or 100 using the related addition fact and their knowledge of place value (e.g. 600 + 700, 160 70)
- partition 2 and 3 digit numbers into multiples of 100, 10 and 1 in different ways (e.g. partition 74 into 70 + 4 or 60 + 14)
- use estimation by rounding to check answers are reasonable

By the end of KS2, to multiply and divide successfully, children should be able to:

- · add and subtract accurately and efficiently
- recall multiplication facts to $12 \times 12 = 144$ and division facts to $144 \div 12 = 12$
- use multiplication and division facts to estimate how many times one number divides into another etc.

- know the outcome of multiplying by 0 and by 1 and of dividing by 1
- understand the effect of multiplying and dividing whole numbers by 10, 100 and later 1000
- recognise factor pairs of numbers (e.g. that $15 = 3 \times 5$, or that $40 = 10 \times 4$) and increasingly able to recognise common factors
- derive other results from multiplication and division facts and multiplication and division by 10 or 100 (and later 1000)
- notice and recall with increasing fluency inverse facts
- partition numbers into 100s, 10s and 1s or multiple groupings
- understand how the principles of commutative, associative and distributive laws apply or do not apply to multiplication and division
- understand the effects of scaling by whole numbers and decimal numbers or fractions
- · understand correspondence where n objects are related to m objects
- investigate and learn rules for divisibility

In Years 1-6, teachers plan using the Herts Essentials Mixed Age planning, to ensure progression and coverage of skills.





| 1 | 1 | 1 | |
|---|---|---|--|
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| | | | |
| | | | |
| 1 | 1 | 1 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | | | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | | | |
| 1 | | | |
| 1 | | | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | | | |
| 1 | | | |
| 1 | 1 | 1 | |
| 1 | | | |
| 1 | | | |
| 1 | 1 | 1 | |
| 1 | | | |
| 1 | | | |
| 1 | | | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | | | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | | | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | 1 | 1 | |
| 1 | | | |
| 1 | 1 | 1 | |
| 1 | | | |
| | | | |
| 1 | | | |
| | | | |
| | | | |



| Years 4-6 | Addition | | Subtraction | |
|---|--|---|--|---|
| | By returning to earlier manipulative experiences children are supported to make links across mathematics, encouraging 'If I know thisthen I also know' thinking. | Column addition | By returning to earlier manipulative experiences children are supported to make links across mathematics, encouraging 'If I know thisthen I also know' thinking. | Column subtraction |
| Numbers up to and including 4 digits (whole numbers and decimal numbers with up to 2 decimal places) through a wide variety of | Decimals Ensure that children are confident in counting forwards and backwards in decimals – using bead strings to support. | 789 + 642 becomes 7 8 9 | <u>Decimals</u> Ensure that children are confident in counting forwards and backwards in decimals – using bead strings to support. | 932 – 457 becomes |
| models and representations | Each bead represents 0.1, each different block of colour equal to 1.0 | + 6 4 2 | Each bead represents 0.1, each different block of colour equal to 1.0 | 4 7 5 |
| These concepts are reinforced during Maths lessons, whore childron | 0.1 1.0 10.0 | 1 4 3 1 1 1 | Base 10 equipment 0.1 1.0 10.0 | ħ |
| learn written methods before progressing to fully mental methods. | Addition of decimals Aggregation model of addition Counting both sets – starting at zero. 0.7 + 0.2 = 0.9 | Gradation of difficulty- addition: | Subtraction of decimals Take away model | |
| addition, steps 28 - 31 Subtraction steps | | 1. No exchange | 0.9 - 0.2 = 0.7 | 1. No exchange |
| 29-30 | Augmentation model of addition Starting from the first set total, count on to the end of the | 2. Extra digit in the answer | 0.1 0.2 0.3 0.4 0.5 0.6 0.7 0.8 0.9 | 2 Fewer digits in the answer |
| Numbers up to 1 million (whole numbers and decimal with up to 3 decimal | second set. | 3. Exchanging ones to tens | Finding the difference (or comparison model): | 3. Exchanging tens for ones |
| places) through a wide variety of models and representations | 0.7 + 0.2 = 0.9 | 4. Exchanging tens to hundreds | | |
| addition, steps 32-38 Subtraction steps 31- 36 | | 5. Exchanging ones to tens and tens to hundreds | | 4. Exchanging hundreds for tens |
| Numbers up to 10 million (whole numbers, negative | 0.7 0.8 0.9 <u>Bridging through 1.0</u> Encouraging connections with number bonds. 0.7 + | 6. More than two numbers in calculation | Bridging through 1.0 Encourage efficient partitioning. | 5. Exchanging hundreds to tens and tens to ones |
| with up to 3 decimals places) through a wide variety of models and representations | 0.5 = 1.2 0.7 0.8 0.9 1.0 1.1 1.2 | 7. As 6 but with different number of digits | 1.2 - 0.5 = 1.2 - 0.2 - 0.3 = 0.7 | As 5 but with different number of digits |
| Maths addition, | | Decimals up to 2 decimal places (same number of decimal places) | <u>Partitioning</u> 5.7 – 2.3 = 3.4 | Decimals up to 2 decimal places (same number of decimal places) |
| 39-41 Subtraction steps 37 | Partitioning 3.7 + 1.5 = 5.2 | 9. Add two or more decimals with a range of decimal places | Leading to | 8. Subtract two or more decimals with a range of decimal places |
| | | | | |
| | | | | |

| Multiplication and Division | | | | |
|---|---|----------|--|------|
| Year 1 | Multip | lication | Divis | sion |
| Counts in multiples of twos, fives and tens | Early experiences Children will have real, practical experiences of handling equal groups of objects and counting in 2s, 10s and 5s. Children work on practical problem solving activities involving equal sets or groups. | | Children will understand equal groups and share objects out in play and problem solving. They will count in 2s, 10s and 5s. | |
| These concepts are reinforced during Maths lessons, where children learn written methods before | Image: Constraint of the second se | | Sharing equally 6 sweets get shared between 2 people. How many sweets do they each get? A bottle of fizzy drink shared equally between 4 glasses. | |
| progressing to fully mental methods. | Children learn that repeated addition can be shown on a variety of manipulatives such as bead strings, numicon, and counters. | | <u>Grouping or repeated subtraction</u> There are 6 sweets. How many people can have 2 sweets each? | |
| | 3.8= 2. 22. | | | |
| | <u>Arrays</u> Children learn to model a multiplication calculation using an array. | | | |
| | ○ ○ ○ ○ ○ 5 × 3 = 15 ○ ○ ○ ○ ○ ○ 3 × 5 = 15 | | | |



| Year 3 | Multiplication | | Division | |
|--|--|---|---|--|
| From 0 in multiples of 4, 8, 50 and 100 These concepts are reinforced during Maths lessons, where children learn written methods before progressing to fully mental methods | Repeated addition (repeated aggregation) 3 times 5 is 5 + 5 + 5 = 15 or 5 lots of 3 or 5 x 3 Children learn that repeated addition can be shown on a number line. Output Output < | Inverse operationsFact families are introduced to model the 4 related multiplication and division facts within Maths.Children learn to state the 4 related facts.3 x 4 = 12 4 x 3 = 1212 ÷ 3 = 4 12 ÷ 4 = 3Children use symbols to represent unknown numbers and complete equations using inverse operations. They use this strategy to calculate the missing numbers in calculations. $\Box x 5 = 20$ 3 x $\Delta = 18$ $Q x = 12$ | Sharing equally 6 sweets get shared between 2 people. How many sweets do they each get? A bottle of fizzy drink shared equally between 4 glasses. Image: Shared equally between 4 glasses. I | Repeated subtraction using a bead string or number line 12 ÷ 3 = 4 The bead string helps children with interpreting division calculations, recognising that 12 ÷ 3 can be seen as 'how many 3s make 12?' Cuisenaire Rods and Numicon can also help children to interpret division calculations. |
| | Arrays Children learn to model a multiplication calculation using an array. This model supports their understanding of commutativity and the development of the grid in a written method. It also supports the finding of factors of a number $000005 \times 3 = 15$ Commutativity Children learn that 3 x 5 has the same total as 5 x 3. This can also be shown on the number line. $3 \times 5 = 15$ $5 \times 3 = 15$ $5 \times 3 = 15$ | Scaling This is an extension of augmentation in addition, except, with multiplication, we increase the quantity by a scale factor not by a fixed amount. For example, we are an an an arbitrer of s of your friend's small marbles and you swap each one for S of your friend's small marbles, you will end up with 15 marbles. This can be written as: 1+1+1E = 3 scaled up by \$15+5+5=15 For example, find a ribbon that is 4 times as ong as the blue ribbon. Arrays leading into the grid method Children continue to use arrays and partitioning, where appropriate, to prepare them for the grid method of multiplication. Arrays can be represented as 'grids' in a shorthand version and by using place value counters to show multiples of ten, hundred etc: 24×3 00 24 01 24 02 24 03 24 24×3 24 24×3 24 24×3 24 24×3 24 24×3 24 24×3 24 24×3 24 24×3 24 24×3 24 25 24 26 24 27 24 28 24 29 24 | Arrays Arrays An array. This model a division calculation using an array. This model supports their understanding of the development of partitioning and the 'bus stop method' in a written method. This model also connects division to finding fractions of discrete quantities. 15 - 3 - 5 15 - 5 - 3 | Inverse operationsFact families are introduced to model the 4 related multiplication and division facts within Maths. Children learn to state the 4 related facts. $3 \times 4 = 12$ $4 \times 3 = 12$ $12 \div 3 = 4$ $12 \div 4 = 3$ Children use symbols to represent unknown numbers and complete equations using inverse operations. They use this strategy to calculate the missing numbers in calculations. $\Box \times 5 = 20$ $3 \times \Delta = 18$ $O \times \Box = 32$ $24 \div 2 = \Box$ $15 \div O = 3$ $\Delta \div 10 = 8$ Commutativity Children learn that division is not commutative and link this to subtraction. |

| Years 4 | Multip | lication | Divisi | on |
|---|---|--|---|----|
| Counts fluently forwards and backwards to include: - multiples of 6, | Inverse operationsFact families are introduced to model the 4 related multiplication and division facts within Maths.Children learn to state the 4 related facts. $3 \times 4 = 12$ $4 \times 3 = 12$ $12 \div 3 = 4$ | Short multiplication (columnar) Once children have demonstrated understanding and proficiency with the grid method they will be introduced to short multiplication. Starting with an expanded form. | Inverse operations Fact families are introduced to model the 4 related multiplication and division facts within Maths. Children learn to state the 4 related facts. $3 \times 4 = 12$ | |
| 7, 9, 25 and 1000 These concepts | 12 ÷ 4 = 3 Children use symbols to represent unknown numbers and complete equations using inverse operations. They use this strategy to calculate the missing numbers in calculations. $\Box x 5 = 20$ 3 xA = 18 0 x = 32 A ÷ 24 ÷ 2 = \Box 15 ÷ O = 3 10 = 8 | | 4 x 3 = 12 12 ÷ 3 = 4 12 ÷ 4 = 3 Children use symbols to represent unknown numbers and complete equations using inverse operations. They use this strategy to calculate the missing numbers in calculations. $\Box x 5 = 20$ $\exists x \land -18$ $\bigcirc x - \boxed{32}$ | |
| are reinforced during Maths lessons, where children learn written methods before | <u>Scaling</u> This is an extension of augmentation in addition, except, with multiplication, we increase the quantity by a scale factor not by a fixed amount. For example, | $24 \times 6 \text{ becomes}$ $2 4$ $\times 6$ $1 4 4$ 2 | $24 \div 2 = \Box 15 \div O = 3 \qquad \Delta \div 10 = 8$ Commutativity | |
| progressing to fully mental methods. | one for 5 of your friend's small marbles and you swap each up with 15 marbles. This can be written as: 1+1+11=3 scaled up by $515+5+5=15$ | Answer: 144 Gradation of difficulty (short multiplication) | Children learn that division is not commutative and link this to subtraction. | |
| | For example, find a ribbon that is 4 times as long as the blue ribbon. | TO x O no exchange TO x O extra digit in the answer TO x O with exchange of ones into tens HTO x O no exchange HTO x O with exchange of ones into tens HTO x O with exchange of tens into hundreds HTO x O with exchange of ones into tens and tens into tens into tens and tens into tens | The vertical method- 'chunking' leading to long division See above for example of how this can be modelled as an array using place value counters. $78 \div 3 =$ $3 \frac{2 \cdot 6}{17 \cdot 8}$ $-3 \circ (10 \times 3)$ 4 + 8 | |
| | Arrays leading into the grid method Children continue to use arrays and partitioning, where appropriate, to prepare them for the grid method of multiplication. Arrays can be represented as 'grids' in a shorthand version and by using place value counters to show multiples of ten, hundred etc 24 x 3 | 8. As 4-7 but with greater number digits x O Long multiplication—multiplying by more than one digit Children will refer back to grid method by using place value counters or Base 10 equipment with no exchange and using synchronised modelling of | $ \frac{-30(2x3)}{-18(6x3)} \frac{-18(6x3)}{-18(6x3)} $ | |
| | * 3 • • • • • 24 • • • • • • 24 • • • • • • 24 • • • • • • • 24 • • • • • • • • 24 • • • • • • • • • • • • • • • • • • • | written recording as a long multiplication model before moving to TO x TO etc. $\begin{array}{c c} x & 2 & 3 \\ \hline 1 & 2 & (4 \times 3) \\ \hline 3 & 0 & (4 \times 3) \\ 3 & 0 & (6 \times 10) \\ \hline 2 & 0 & 0 & (6 \times 10) \\ \hline 3 & 2 & 2 \end{array}$ | | |
| | $3 \times 23 = 69$ $3 \xrightarrow{20}{3,20}$ $60 \xrightarrow{31}{9}$ $60 \xrightarrow{9}{10}$ | 1 | | |

| Year 5 | Multiplication | | Division | |
|--|---|--|---|--|
| | | | | |
| Multiplies and divides numbers mentally using known facts and uses derived facts $e.g. 2.3 \times 4$ = 9.2 Multiplies and divides whole numbers and those involving decimals by 10, 100 and 1000 | Inverse operationsFact families are introduced to model the 4 related multiplication and division facts within Maths.Children learn to state the 4 related facts. $3 \times 4 = 12$ $4 \times 3 = 12$ $12 \div 3 = 4$ $12 \div 4 = 3$ Children use symbols to represent unknown numbers and complete equations using inverse operations.They use this strategy to calculate the missing numbers in calculations. $\Box \times 5 = 20$ $24 \div 2 = \Box$ $15 \div O = 3$ $10 = 8$ | Gradation of difficulty (short multiplication) TO x O no exchange TO x O extra digit in the answer TO x O with exchange of ones into tens HTO x O no exchange HTO x O with exchange of ones into tens HTO x O with exchange of ones into tens HTO x O with exchange of ones into tens and tens into hundreds As 4-7 but with greater number digits x O O.t x O no exchange O.t with exchange of tenths to ones As 9 - 10 but with greater number of digits which may include a range of decimal places x O | Inverse operationsFact families are introduced to model the 4 related multiplication and division facts within Maths.Children learn to state the 4 related facts. $3 \times 4 = 12$ $4 \times 3 = 12$ $12 \div 3 = 4$ $12 \div 4 = 3$ Children use symbols to represent unknown numbers and complete equations using inverse operations.They use this strategy to calculate the missing numbers in calculations. $\Box \times 5 = 20$ $3 \times \Delta = 18$ $O \times = [32]$ $24 \div 2 = \Box$ $15 \div O = 3$ $\Delta \div 10 = 8$ | Dealing with remainders Remainders should be given as integers, but children need to be able to decide what to do after division, such as rounding up or down accordingly. e.g.: I have 62p. How many 8p sweets can I buy? Apples are packed in boxes of 8. There are 86 apples. How many boxes are needed? Gradation of difficulty for expressing remainders |
| These concepts are reinforced during Maths lessons, where children learn written methods before progressing to fully mental methods. | ScalingThis is an extension of augmentation in addition, except, with multiplication, we increase the quantity by a scale factor not by a fixed amount. For example, where you have 3 giant marbles and you swap each one for 5 of your friend's small marbles, you will end up with 15 marbles.This can be written as: $1+1+1$ = 3 scaled up by $5^{-}5+5+5=15$ For example, find a ribbon that is 4 times as long as the blue ribbon. | Long multiplication—multiplying by more than one digit Children will refer back to grid method by using place value counters or Base 10 equipment with no exchange and using synchronised modelling of written recording as a long multiplication model before moving to TO x TO etc. TO etc. $x = \frac{2}{1} + \frac{3}{2} + \frac{3}{2$ | Commutativity Children learn that division is not commutative and link this to subtraction. The vertical method- 'chunking' leading to long division See above for example of how this can be modelled as an array using place value counters. $78 \div 3 =$ $3 = \frac{2.6}{17.8}$ $-3.0 C(2\times3)$ $-1.8 (6\times3)$ Short division | 1. Whole number remainder $432 \div 5 \text{ becomes}$ $\begin{array}{r} 8 & 6 \\ 5 \\ \hline 4 & 3 \\ \end{array} \begin{array}{r} 2 \\ 3 \\ \end{array}$ Answer: 86 remainder 2 |
| | Short multiplication (columnar) $ \begin{bmatrix} 2 & 3 \\ \times & 4 \\ 1 & 2 & (4 \times 3) \\ 8 & 0 & (4 \times 20) \\ 9 & 2 & 2 \end{bmatrix} $ Leading to : $ 342 \times 7 \text{ becomes} \\ 3 & 4 & 2 \\ \times & 7 \\ 2 & 3 & 9 & 4 \\ 2 & 1 \end{cases} $ Answer: 2394 | $ \begin{array}{cccccccccccccccccccccccccccccccccccc$ | 98 ÷ 7 becomes 1 4 7 9 8 Answer: 14 Gradation of difficulty (short division) 1. TO ÷ O no exchange no remainders 2. TO ÷ O no exchange with remainder 3. TO ÷ O no exchange with remainder 3. TO ÷ O with exchange, with remainder 5. Zero in the quotient e.g. 816 ÷ 4 = 204 6. As 1-5 HTO ÷ O 7. As 1-5 greater number of digits ÷ O 8. As 1-5 with a decimal dividend e.g. 7.5 ÷ 5 or 0.12 ÷ 3 | |

| Year 6 | Multip | lication | Divisi | on |
|---|--|---|--|---|
| Continues to use all known facts to calculate mathematical statements with increasing complexity | Inverse operationsFact families are introduced to model the 4 related multiplication and division facts within Maths.Children learn to state the 4 related facts.3 x 4 = 124 x 3 = 1212 ÷ 3 = 412 ÷ 4 = 3Children use symbols to represent unknown numbers and complete equations using inverse operations.They use this strategy to calculate the missing numbers in calculations. $\Box x 5 = 20$ $3 x = 18$ $O x = 32 \Delta \div$ $24 \div 2 = \Box$ $15 \div O = 3$ $10 = 8$ | Gradation of difficulty (short multiplication) 1. TO x O no exchange 2. TO x O extra digit in the answer 3. TO x O with exchange of ones into tens 4. HTO x O no exchange 5. HTO x O with exchange of ones into tens 6. HTO x O with exchange of tens into hundreds 7. HTO x O with exchange of ones into tens and tens into hundreds 8. As 4-7 but with greater number digits x O 9. O.t x O no exchange 10. As 9 - 10 but with greater number of digits which may include a range of decimal places x O | Inverse operationsFact families are introduced to model the 4 related multiplication and division facts within Maths.Children learn to state the 4 related facts.3 x 4 = 124 x 3 = 1212 ÷ 3 = 412 ÷ 4 = 3Children use symbols to represent unknown numbers and complete equations using inverse operations.They use this strategy to calculate the missing numbers in calculations. $\Box x 5 = 20$ $3 x \Delta = 18$ $Q 4 ÷ 2 = \Box$ $15 ÷ Q = 3$ $\Delta \div 10 = 8$ | Long division — dividing by more than one digit Building upon their knowledge of chunking children will: $432 \div 15 \text{ becomes}$ $1 5 \boxed{\begin{array}{c} 2 & 8 \\ 4 & 3 & 2 \\ \hline 3 & 0 & 0 \\ 1 & 3 & 2 \\ \hline 1 & 2 & 0 \\ \hline 1 & 2 \end{array}}^{15 \times 8}$ |
| These concepts are reinforced during Maths lessons, where children learn written methods before progressing to fully mental methods. | ScalingThis is an extension of augmentation in addition, except, with multiplication, we increase the quantity by a scale factor not by a fixed amount. For example, where you have 3 giant marbles and you swap each one for 5 of your friend's small marbles, you will end up with 15 marbles.This can be written as: $1+1+11=3$ scaled up by $515+5+5=15$ For example, find a ribbon that is 4 times as long as the blue ribbon.Short multiplication (columnar)Short multiplication (columnar)Short multiplication (columnar)State 3 a 4 2 $\frac{\times 7}{2 3 9 4}$ $\frac{2 1}{2 1}$ Answer: 2394 | Long multiplication—multiplying by more than one digit Children will refer back to grid method by using place value counters or Base 10 equipment with no exchange and using synchronised modelling of written recording as a long multiplication model before moving to TO x TO etc. TO etc. TO etc. Leading to: 124 × 26 becomes 1 2 1 2 4 × 2 6 2 4 8 0 7 4 4 3 2 2 4 1 1 Answer: 3224 | Commutativity Children learn that division is not commutative and link this to subtraction. The vertical method- 'chunking' leading to long division See above for example of how this can be modelled as an array using place value counters. $78 + 3 =$ $ \frac{3}{\sqrt{78}} + \frac{2}{\sqrt{8}} + \frac{3}{\sqrt{98}} + \frac{3}{98$ | ¹²/₃₅ = ⁴/₅ Dealing with remainders Remainders should be given as integers, but children need to be able to decide what to do after division, such as rounding up or down accordingly. e.g.: I have 62p. How many 8p sweets can I buy? Apples are packed in boxes of 8. There are 86 apples. How many boxes are needed? Deadation of difficulty for expressing remainders Whole number remainder Nemainder expressed as a fraction of the divisor Remainder expressed as a decimal |